

SAFETY TOWN REGISTRATION 2024

You have an opportunity to make the world a little safer- - -
enroll your child in SAFETY TOWN this summer!

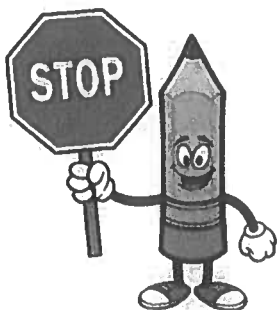
Safety Town is for children starting kindergarten in August 2024. The Safety Town program is five days long, with sessions lasting one and ½ hours each day, Monday through Thursday and a special class/graduation ceremony on Friday. Classes will be held at **Knollwood Elementary School** the week of June 10th. In order to enroll your child in Safety Town, simply complete the attached registration and emergency forms, and include cash or make out a check for the \$30.00 fee. The check should be made out to the Sheffield-Sheffield Lake Board of Education. Both sides of the form must be completed and returned with the **check or cash** to Forestlawn Early Learning Center, Knollwood, or the Sheffield Lake or Sheffield Village police department by May 1st. Any registration forms received after May 1st must also contain an additional \$5.00 late fee (for a total of \$35.00).

On the first day of class, each child will receive a Safety Town T-shirt. Please be sure to mark the desired size on the attached registration form. Safety Town shirts may be worn at any time during the week, but we do ask that all children wear these shirts for graduation on Friday, June 14th.

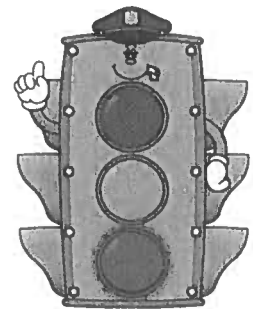
Children should be dropped off in the front of Knollwood School. We will greet you and your child right inside the main entrance and a staff member will walk your child to the classroom. Children should not be dropped off more than 10 minutes before class time, and they should be picked up promptly at dismissal time. Children must be picked up behind Knollwood School. Please wait for your child outside. We will escort the children outside for pick up. Please read the additional drop off and pick up information on the back of this page.

If you have any questions regarding the Sheffield-Sheffield Lake Safety Town Program, please contact Stephanie Blythe at 440-315-0536.

I look forward to working with you and your child this summer!



-Stephanie Blythe
Director of Safety Town



Important Safety Town Information

Registration Information:

Return all required forms and the \$30.00 fee to Forestlawn Early Learning Center, Knollwood, or the Sheffield Lake or Sheffield Village police department by May 1st. Any forms returned after May 1st must be accompanied by an additional \$5.00 late fee. Your child is not guaranteed to receive a Safety Town t-shirt in the desired size if the registration form is received after May 1st.

There will be two class options. Class will be from 9:00 -10:30 **OR** 10:45-12:15 on Monday, Tuesday, Wednesday, and Thursday that week.

On Friday, class for ALL Safety Town students will be from 9:30 - 10:30 with parents/guardians invited back for a brief graduation ceremony at 10:30. The graduation ceremony will last approximately 30 minutes. Cake and juice will be served to all graduates and their guests immediately after the ceremony.

Pick Up/ Drop Off Procedures:

Please read carefully!

1. All children must be dropped off in the front of Knollwood School. You may pull up and park in the turn around driveway. There will be a table just inside the main entrance for you to sign your child(ren) in. Please do not drop your child(ren) off more than ten minutes prior to the start of class. All of our Safety Town workers will be busy with preparations for classes, so your child(ren) will be unsupervised if dropped off any earlier.
2. All children must be picked up **BEHIND** Knollwood School. You may park in any of the marked spaces, and wait **OUTSIDE** near the wooden posts for your child(ren). We will walk all children outside for pick up. You should not enter the school at pick up time.
3. Pick up and drop off procedures are organized to be as efficient and **SAFE** as possible. For the safety of your child(ren), it is important that everyone follow these procedures.



SAFETY TOWN REGISTRATION 2024

Detach this form and keep the first page for your records. Please complete both sides of this form and return it with the check or cash to Knollwood or Forestlawn Early Learning Center by May 1st.

Child's Name

Phone Number

Size T-shirt your child will need (children's sizes): S M L (circle one)

This year, Safety Town will be June 10 - June 14. Please mark your preferred class time. Remember that these times are for **Monday-Thursday**. See note below about the times for Friday. (*Note: If no time is chosen, your child will be placed in the class with fewer children.*)

_____ 9:00 a.m. - 10:30 a.m.

_____ 10:45 a.m - 12:15 p.m.

On Friday, class will be from 9:30 - 10:30 for **BOTH classes with parents/guardians invited back for a brief graduation ceremony at 10:30.*

I hereby give my permission for my child to participate in the Safety Town activities. By giving my permission, I release Safety Town and its employees, Sheffield-Sheffield Lake Schools, and their employees, and the cities of Sheffield and Sheffield Lake and their employees from any liability in the event of injury.

I hereby give permission for the Sheffield-Sheffield Lake Safety Town program to use and publish photographs of my child for educational and promotional purposes without compensation.

Parent's Name (Please print)

Parent's Signature

Date

Payment amount: _____

Payment method:

___ cash

___ check/money order made payable to Sheffield-Sheffield Lake Board of Education

SAFETY TOWN EMERGENCY INFORMATION 2024

PLEASE NOTE: The information on the first three lines of this form will be taught to your child exactly as it is listed here, so please be sure it is accurate. *Please practice this information with your child prior to the start of Safety Town.*

Child's Name: _____

Address: _____

Home Phone Number: _____

Guardian #1 Name: _____

Phone Number(s): _____

Relationship: _____

Guardian #2 Name: _____

Phone Number(s): _____

Relationship: _____

Doctor's Name: _____

Phone Number: _____

Dentist's Name: _____

Phone Number: _____

*Please list at least two additional people we can contact in case of emergency if we are unable to reach the people listed above. Please be sure to list ALL people who may be picking up your child from Safety Town.

Name: _____ Phone: _____

Name: _____ Phone: _____

Note: This information will be used in case of emergency.
This form will be kept on file for Safety Town 2024 only.